# **I.C.T. SHORT COURSES**

Computer Package Introduction to Com Ms Windows Ms Word Ms Power Point Ms Publisher Ms Access Ms Excel Email & Internet Social Media		ch Graphic Design Corel Draw Photoshop Illustrator In Design Publisher Quark Express Print Master Page Maker	gn @ 2000 Each s	Computerized @ 2000 Each Quick Books Sage Excel Pastel Tally Peachtree Systematic	l Accounting
Programming	)	WEB Design		Project	
C C++ Visual Basic (VB) Java, MySql VB.Net	2,000 2,500 4,500 4,500 4,500	HTML, Dream Weaver Java Script, Front Page PHP Basic PHP Advanced Joomla	2,000 2,000 3,000 4,000 6,000	AutoCAD SPSS Archcard	3,500 3,500 4,000



#### SHORT COURSES @6,000 EACH, DURATION 3 WEEKS

- Project Proposal writing
- Monitoring & Evaluation of Development Projects
- Resources Mobilization & Fund-raising
- Community Mobilization for Action
- Disaster Mitigation & Preparedness
- Trainer of Trainers (ToT)
  Entrepreneurship Management
  Project Report Writing
  Advocacy and Lobbying
  Guidance and Counseling
- Social Research Methods
- Project Cycle Analysis

Computer Certificate - Once - Term 2 - Kshs. 1,000

Attachment Assessment - Once - Kshs. 2,500

Completion Certificate - Once - Kshs. 2,500

Graduation Fees - Once - Kshs. 3.000

- Drug and Substance Abuse
- HIV/AIDS Management
- Environmental Impact Assessment

#### **OTHER FEES:**

Statutory Fees- Once on Admission - Kshs. 5,700 Internal Exam Termly - Kshs. 2,000 Activity Fees Termly - Kshs. 500

- This fees does not include External Exams fee

- All fees is paid to the school Bank Account shown below. No cash payment shall be accepted.

#### PAYMENT DETAILS

Equity Bank: Parliament Road Branch: A/C No. : 0180294066765 A/C Name: Kenya Institute of Development Studies Limited

MPESA PAYMENT OPTION Lipa na Mpesa: Business No: 247247 A/C No.: 0180294066765

# K.I.D.S. TECHNICAL COLLEGE

#### **KENYA INSTITUTE OF DEVELOPMENT STUDIES**





PROFESSIONAL COURSES CERTIFICATE DIPLOMA

> THE COLLEGE IS REGISTERED BY: THE MINISTRY OF EDUCATION REG. NO. MOEST/ PC/1160/09



#### NAIROBI CAMPUS

Tumaini House 6th Floor , Moi Avenue Adjacent to Kencom House P.O. Box 40291-00100, Nairobi **Tel: 0725 85 79 76** email: info@kidstudies.ac.ke NAIVASHA TOWN CAMPUS

Viazi House, 3<sup>rd</sup> Floor, Kenyatta Street Karagita Stage, next to Naivas Ndogo P.O. Box 1727-20117, Naivasha **Tel: 0707 539 363** email: naivasha@kidstudies.ac.ke

Website: www.kidstudies.ac.ke

### **ARTISAN COURSES**

Course Name	Exam Body	Entry Requirement	Duration	Fee per Month	Fee per Term
Artisan Course in Salesmanship Artisan Course in Storekeeping	KNEC	D - (Minus) or E or KCPE	6 Months 2 Terms	4,700	14,000

### **SCHOOL OF BUSINESS STUDIES**

Cert. in Secretarial Studies Cert. in Business Management Cert. in Supply Chain Management Cert. in Human Resource Management Cert. in Sales & Marketing Cert. in Project Management	KNEC	D (Plain)	1 Year 2 Modules 4 Terms	4,500	13,500
Dip. in Secretarial Studies Dip. in Business Management Dip. in Supply Chain Management Dip. in Human Resource Management Dip. in Sales & Marketing Dip. in Project Management	KNEC	C- (Minus) or Pass in Cert	2 Years 3 Modules 6 Terms	4,850	14,500
Cert. in Logistics & Transport Mgt	CILT	D (Plain)	1 Year 4 Terms	5,000	15,000
Dip. in Logistics & Transport Mgt	CILT	C- (Minus)	$1^{1}/_{2}$ Years 6 Terms	5,000	15,000

#### **SCHOOL OF HOSPITALITY & TOURISM**

Cert. in Tour Guiding & Travel Operations Cert. in Tourism Management Cert. in Food and Beverage Production Cert. in Catering, accommodation & Mgt.	KNEC	D (Plain)	1 Year 2 Modules 4 Terms	4,500	13,500
Dip. in Tour Guiding & Management Dip. in Tourism Management Dip. in Catering, accommodation & Mgt.	KNEC	C- (Minus) or Pass in Cert	2 Years 3 Modules 7 Terms	4,850	14,500

## **SCHOOL OF EDUCATION**

Dip. in ECDE	KNEC	C (Plain)	2 Year 6 Terms	4,500	14,500
Dip. in ECDE in Service)	KNEC	C (Plain)	2 Years 6 Terms	4,500	14,500
Adult Continuing Education (KCSE)	KNEC	KCPE	2 Years 7 Terms	3,350	10,000

## **SCHOOL OF HEALTH SCIENCES**

Cert. in Nutrition and Dietetics	KNEC, KNDI	D(Plain) KCSE With D(Plain) in Eng/Kis, Chem, Bio, Maths	1 <sup>1</sup> / <sub>2</sub> Yr 2 Modules 6 Terms	4,500	13,500
Cert. in Community Health & Dvpt	JP - UK	D(Plain)	1 <sup>1</sup> / <sub>2</sub> Yrs 2 Mod 6 Terms	4,500	13,500
Dip. in Nutrition and Dietics (ND)	KNEC, KNDI	C-(Minus) KCSE With D+(Plus) in Eng/Kis, Chem, Bio, Maths	2 Yrs 3 Modules 8 Terms	4,850	14,500
Dip. in Community Health & Development	JP - UK	C-(Minus) or Cert in CH	2 Yrs 3 Modules 6 Terms	4,850	14,500

## SCHOOL OF DEVELOPMENT STUDIES

Course Name	Exam Body	Entry Requirement	Duration	Fee per Month	Fee per Term
Cert. in Social Development	KNEC	D (Plain)	1 Year 2 Mod 4 Terms	4,500	13,500
Dip. in Social Work & Welfare Dip. in Community Development Dip. in Guidance & Counseling Dip. in Gender & Development Studies	KNEC	C- (Minus) or Pass in Cert	2 Years 3 Modules 6 Terms	4,850	14,500

#### **KENYAN SIGN LANGUAGE**

Basic Level	KSL	OPEN	3 Months - 1 Term	10,200	30,500
Advanced Level	KSL	Pass in Basic	6 Months - 2 Terms	10,200	30,500

### SCHOOL OF I.C.T.

Cert. in Information Technology (IT)		- (-1 - )	1 Year 2 Mod		
Cert. in information Studies	KNEC	D (Plain)	4 Terms	4,500	13,500
Dip. in information Technology (IT)		C- (Minus) or	2 Yrs 3 Mod		
Dip. in information Studies	KNEC	Pass in Cert	6 Terms	4,850	14,500

#### **TECHNICAL COURSES - NAIVASHA CAMPUS**

Driving-NEW CURRICULUM	NTSA	OPEN	4 Weeks	3,750	15,700
Grade III Tailoring & Dress Making	NITA	OPEN	6 Months-2 Terms	5,000	15,000
Grade III Knitting	NITA	OPEN	6 Months-2 Terms	5,000	15,000
Grade II Tailoring & Dress Making	NITA	Grade III Pass	6 Months-2 Terms	5,000	15,000



(Students at the library)





# **PROFESSIONAL COURSES - KASNEB**

ATD - Level I, II, III	- ( )	6 Months/Level		
CPA Part I - Sec I, II	C+ Mean Grade, C+ Maths	6 Months/Sec.	4,000/paper	13,500/Sec.
CPA Part II - Sec III, IV	Pass in Part I	6 Months/Sec.	5,000/paper	15,000/Sec.
CPA Part III - Sec V, VI	Pass in Part II	6 Months/Sec.	5,500/paper	16,500/Sec.

#### FREE TRANSPORT & INTERNET FOR NAIVASHA CAMPUS