



Kenya Coast National Polytechnic

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FEE STRUCTURE FOR DIPLOMA IN SECRETARIAL STUDIES COURSE W.E.F SEPTEMBER 2020 INTAKE: FOR GOVERNMENT SPONSORED TRAINEES

YEAR ONE	TERM I	TERM II	TERM III	TOTAL	TERM 4
Tuition Fees	10160.00	10160.00	10160.00		10160.00
R.M.I	1045.00	1500.00	900.00		
Electricity, Water and Conservancy	1260.00	1000.00	1600.00		
Local Transport and Travel	1000.00	1000.00	985.00		
Personal Emolument	3900.00	3900.00	3900.00		
Activity Fees	1150.00	1100.00	1100.00		
Industrial Attachment/Insurance	600.00				
TOTAL	19,115.00	18,660.00.00	18645.00	56420.00	
YEAR TWO	TERM 1	TERM 2	TERM 3		
Tuition Fees	10160.00	10160.00	10160.00		
R.M.I	645.00	500.00	500.00		
Activity Fees	1150.00	1100.00	1100.00		
R.M.I	645.00	500.00	500.00		
Electricity	1260.00	1000.00	1000.00		
Local Transport and Travel	1000.00	1000.00	985.00		
Personal Emolument	3900.00	3900.00	3900.00		
Industrial Attachment/Insurance	1000.00	1000.00	1600.00		
TOTAL	19115.00	18,660.00	18,645.00	56420.00	
YEAR THREE	TERM 1	TERM 2	TERM 3		
Tuition Fees	10160.00	10160.00	10160.00		
Activity Fees	1150.00	1100.00	1100.00		
R.M.I	1045.00	1500.00	1500.00		
Electricity	1260.00	1000.00	1000.00		
Local Transport and Travel	1000.00	1000.00	985.00		
Personal Emolument	3900.00	3900.00	3900.00		
Insurance	600.00				
TOTAL	19,155.00	18660.00	18,645.00	56420.00	

OTHER CHARGES NOT INCLUDED ABOVE

YEAR ONE	TERM 1	TERM 2	TERM 3	YEAR 3	TERM I	TERM 2	TERM 3
Student ID Card	500.00						
Registration	200.00						
Caution Money	500.00						
Student Council	200.00	200.00	200.00				
KCNP T/Shirt	700.00						
Development Fund	5000.00						

Examination	6,400.00	6,400.00					
Total	13,500.00	6,600.00	200.00				
YEAR TWO	TERM1	TERM 2	TERM 3				
Student Council	200.00	200.00	200.00		200.00	200.00	200.00
Student ID Card	100.00	-	--		100.00		
Examination	6400.00	6400.00			6400.00	5850.00	
TOTAL	6,700.00	6600.00	3200.00		6,700.00	6,050.00	200.00

NOTE: ADDITIONAL FEE FOR KUCCPS TRAINEES KSH 1500.00
 TRAINEES CONFIRMED RECEIVING CAPITATION SHALL BE PAYING KSH 26,420 PLUS
 ADDITIONAL FEES AS INDICATED PER YEAR.



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FEE STRUCTURE FOR CERTIFICATE IN: SECRETARIAL STUDIES COURSE W.E.F SEPTEMBER, 2020 INTAKE: FOR GOVERNMENT SPONSORED TRAINEES

YEAR ONE	TERM 1	TERM 2	TERM 3	TOTAL	TERM 4
Tuition Fees	10160.00	10160.00	10160.00		10160.00
R.M.I	1045.00	1500.00	900.00		
Electricity, Water and Conservancy	1260.00	1000.00	1000.00		
Local Transport and Travel	1600.00	1000.00	1585.00		
Personal Emolument	3900.00	3900.00	3900.00		
Activity Fees	1150.00	1100.00	1100.00		
TOTAL	19,115.00	18,660.00	18,645.00	56,420.00	
YEAR TWO	TERM 1	TERM 2	TERM 3		
Tuition Fees	10160.00	10160.00	10160.00		
Activity Fees	1150.00	1100.00	1100.00		
R.M.I	1645.00	1500.00	1500.00		
Electricity	1260.00	1000.00	1000.00		
Local Transport and Travel	1000.00	1000.00	985.00		
Personal Emolument	3900.00	3900.00	3900.00		
TOTAL	19,115.00	18,660.00	18,645.00	56,420.00	

OTHER CHARGES NOT INCLUDED ABOVE

YEAR ONE	TERM I	TERM II	TERM III
Student ID Card	500.00		
Registration	200.00		
Caution Money	500.00		
Student Council	200.00	200.00	200.00
KCNP T/Shirt	700.00		
Development Fund	5000.00		
Examination	2350.00	2350.00	
Total	9,450.00	2550.00	200.00
YEAR TWO	TERM I	TERM II	TERM III
Student Council	200.00	200.00	200.00
Student ID Card	100.00	-	--
Examination	2350.00	2350.00	
TOTAL	2650.00	2550.00	200.00

NOTE: ADDITIONAL FEE FOR KUCCPS TRAINEES KSH 1500.0 TRAINEES CONFIRMED RECEIVING CAPITATION SHALL BE PAYING KSH 26,420 PLUS ADDITIONAL FEES AS INDICATED PER YEAR



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FEE STRUCTURE FOR CRAFT IN: SECRETARIAL STUDIES COURSE W.E.F SEPTEMBER, 2020 INTAKE: FOR GOVERNMENT SPONSORED TRAINEES

YEAR ONE	TERM I	TERM II	TERM III	TOTAL	TERM 4
Tuition Fees	10160.00	10160.00	10160.00		10160.00
R.M.I	1045.00	1500.00	900.00		
Electricity, Water and Conservancy	1260.00	1000.00	1600.00		
Local Transport and Travel	1000.00	1000.00	985.00		
Personal Emolument	3900.00	3900.00	3900.00		
Activity Fees	1150.00	1100.00	1100.00		
Insurance	600.00				
TOTAL	19,115.00	18,660.00	18,645.00	56,420.00	
YEAR TWO	TERM I	TERM II	TERM III		
Tuition Fees	10160.00	10160.00	10160.00		
Activity Fees	1150.00	1100.00	1100.00		
R.M.I	645.00	500.00	500.00		
Electricity	1260.00	1000.00	400.00		
Local Transport and Travel	1000.00	1000.00	985.00		
Personal Emolument	3900.00	3900.00	3900.00		
Industrial Attachment/Insurance	1000.00	1000.00	1600.00		
TOTAL	19,115.00	18,660.00	18,645.00	56,420.00	

OTHER CHARGES NOT INCLUDED ABOVE

YEAR ONE	TERM I	TERM II	TERM III
Student ID Card	500.00		
Registration	200.00		
Caution Money	500.00		
Student Council	200.00	200.00	200.00
KCNP T/Shirt	700.00		
Development Fund	5000.00		
Examination	5025.00	5025.00	
Total	12,125.00	5,250.00	200.00
YEAR TWO	TERM I	TERM II	TERM III
Student Council	200.00	200.00	200.00
Student ID Card	100.00	-	--
Examination	5025.00	5025.00	
TOTAL	5,325.00	5,250.00	200.00

NOTE:

ADDITIONAL FEE FOR KUCCPS TRAINEES KSH 1500.00 TRAINEES CONFIRMED RECEIVING CAPITATION SHALL BE PAYING KSH 26,420 PLUS ADDITIONAL FEES AS INDICATED PER YEAR



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FEE STRUCTURE FOR CRAFT CERTIFICATE IN: CLERICAL OPERATIONS COURSE W.E.F SEPTEMBER, 2020 INTAKE: FOR GOVERNMENT SPONSORED TRAINEES

YEAR ONE	TERM I	TERM II	TERM III	TOTAL	TERM 4
Tuition Fees	10160.00	10160.00	10160.00		10160.00
R.M.I	1045.00	1500.00	900.00		
Electricity, Water and Conservancy	1260.00	1000.00	1600.00		
Local Transport and Travel	1000.00	1000.00	985.00		
Personal Emolument	3900.00	3900.00	3900.00		
Activity Fees	1150.00	1100.00	1100.00		
Insurance	600.00				
TOTAL	19,115.00	18,660.00	18,645.00	56,420.00	
YEAR TWO	TERM I	TERM II	TERM III		
Tuition Fees	10160.00	10160.00	10160.00		
Activity Fees	1150.00	1100.00	1100.00		
R.M.I	645.00	500.00	500.00		
Electricity	1260.00	1000.00	400.00		
Local Transport and Travel	1000.00	1000.00	985.00		
Personal Emolument	3900.00	3900.00	3900.00		
Industrial Attachment/Insurance	1000.00	1000.00	1600.00		
TOTAL	19,115.00	18,660.00	18,645.00	56,420.00	

OTHER CHARGES NOT INCLUDED ABOVE

YEAR ONE	TERM I	TERM II	TERM III
Student ID Card	500.00		
Registration	200.00		
Caution Money	500.00		
Student Council	200.00	200.00	200.00
KCNP T-Shirt	700.00		
Development Fund	5000.00		
Examination	4250.00	4250.00	
Total	11,400.00	4,450.00	200.00
YEAR TWO	TERM I	TERM II	TERM III
Student Council	200.00	200.00	200.00
Student ID Card	100.00	-	--
Examination	4250.00	4250.00	
TOTAL	47300.00	4450.00	200.00

NOTE: ADDITIONAL FEE FOR KUCCPS TRAINEES KSH 1500.00 TRAINEES CONFIRMED RECEIVING CAPITATION SHALL BE PAYING KSH 26,420 PLUS ADDITIONAL FEES AS INDICATED PER YEAR



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FEE STRUCTURE FOR CERTIFICATE IN: SECRETARIAL STUDIES COURSE (SINGLE & GROUP)
W.E.F SEPTEMBER, 2020 INTAKE: FOR THREE SINGLE SUBJECTS AND ABOVE

YEAR ONE	TERM I
Tuition Fees	10160.00
R.M.I	1045.00
Electricity, Water and Conservancy	1260.00
Local Transport and Travel	1600.00
Personal Emolument	3900.00
Activity Fees	1150.00
Registration	200.00
TOTAL	19,315.00

FOR TWO SINGLE SUBJECTS ONLY

YEAR ONE	TERM I
Tuition Fees	5,000.00
R.M.I	400.00
Electricity, Water and Conservancy	300.00
Local Transport and Travel	200.00
Personal Emolument	500.00
Activity Fees	200.00
Registration	200.00
TOTAL	6,800.00

FOR ONE SINGLE SUBJECT

YEAR ONE	TERM I
Tuition Fees	3,000.00
R.M.I	400.00
Electricity, Water and Conservancy	300.00
Local Transport and Travel	200.00
Personal Emolument	500.00
Activity Fees	200.00
Registration	200.00
TOTAL	4,800.00